



Washington State Recycling Association

Board of Directors Code of Conduct

Adopted by the Board of Directors on December 19, 2016

The Board of Directors of Washington State Recycling Association (WSRA) recognizes that it has a responsibility greater than that of other WSRA stakeholders to be the stewards of the organization's assets, interests, and reputation. This policy affirms the commitment of each director and officer to:

1. Understand and fulfill our **duty of care**. We will take reasonable steps to ensure we are making sound decisions on behalf of WSRA. We will regularly attend board meetings and remain informed. When we delegate authority to staff and to committees, we will provide sufficient support and oversight.
2. Understand and uphold our **duty of loyalty**. We will put the WSRA's interests, purpose, and well-being, ahead of personal and professional interests. We will strictly follow a Conflict of Interest policy, candidly disclose real or potential conflicts, and abstain from any vote in which we stand to benefit personally, in fact or perception.
3. Understand and fulfill our **duty of obedience**. We track, understand, and honor governing documents and policies.
4. We will ensure sound **fiscal controls** and **financial management** are in place to safeguard WSRA's assets.
5. We will monitor and protect WSRA's name and reputation.
6. We will hire, support, and provide meaningful feedback to our executive director.
7. With the exception of executive sessions, when necessary due to confidential matters, our board meetings will be open and accessible to our members. We will conduct meetings in a professional and respectful manner.
8. Bi-annually sign a statement that affirms their commitment to the policy (when elected to the board).

WASHINGTON STATE RECYCLING ASSOCIATION

CODE OF CONDUCT AFFIRMATION

The undersigned hereby acknowledges that the undersigned:

- (a) Has received a copy of the board of director's code of conduct policy,
- (b) Has read and understands the board of director's code of conduct policy,
- (c) Has agreed to comply with the board of director's code of conduct policy,

Dated: _____

Print Name: _____

Title: _____